

JOHN WAYNE AIRPORT ORANGE COUNTY

Community Participation Plan

March 2024



John Wayne Airport, Orange County Community Participation Plan (“CPP”)¹

1. Administration

The purpose of this CPP is to ensure that stakeholders or communities affected² by John Wayne Airport, Orange County (“JWA” or “Airport”) projects or operations can be informed and participate and have their input thoughtfully considered in the key stages during Airport planning efforts, regardless of their race, color, national origin, sex, sexual orientation, gender identity, creed, age, or disability (hereafter, the “protected bases”). This plan is provided in accordance with Title VI of the Civil Rights Act of 1964 (“Title VI”) and related authorities.³ This plan and associated reports regarding our CPP efforts will be communicated to the public in formats accessible to persons with disabilities and to limited English proficient (“LEP”) individuals.

The individuals primarily responsible for implementing JWA’s CPP are:

Responsible Official	Title, Office, and Responsibilities
1 Nick Dinger	Government Relations Manager; Title VI Coordinator
2 AnnaSophia Servin	Public Information Officer

Responsible officials’ contact information is shared with the public through the following methods:

Website, In-person, and Other Communication Methods
1. https://www.ocair.com/about/contact-us/
2. Community emails
3. In-person, as appropriate

In addition, JWA will ensure that members of the public are advised of our nondiscrimination obligations. This includes how to file discrimination complaints with JWA and the Federal Aviation Administration (“FAA”). We will also conspicuously display the FAA-provided Unlawful Discrimination Posters at Airport facilities. See the Notice section of JWA’s Title VI Plan.

JWA also makes this CPP available through the following methods when engaging members of the public concerning planning efforts:

¹ See DOT Order 1000.12C, “The U.S. Department of Transportation (“DOT”) Title VI Program,” Ch. 2, Sec. 4. (Jun. 11, 2021). <https://www.transportation.gov/sites/dot.gov/files/2021-08/Final-for-OST-C-210312-002-signed.pdf>

² Within this CPP, the term “affected” also means *served*, in addition to *positively or negatively impacted*.

³ Related authorities include the Age Discrimination Act of 1975; Sec. 520 of the Airport and Airway Improvement Act of 1982; and the Civil Rights Restoration Act of 1987.

Website, In-person, and Other Distribution Methods

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1. <https://www.ocair.com/about/administration/title-vi/>
 2. Upon request in-person
 3. Upon request by email
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2. Goals and Objectives

This CPP applies to all Airport planning and decision-making efforts, whether or not directly supported by Federal assistance. This includes surveys, public meetings (e.g., Airport Commission meetings), and hearings, not only meetings for a project requiring an environmental impact statement (“EIS”) or environmental assessment (“EA”).

JWA’s planning processes that lead to decisions for projects or operations or those of any sub-recipients are:

Planning Processes

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1. **JWA Capital Improvement Program (“CIP”) – Annual Commission and Board approval of all capital projects to be included in the CIP for the next three years.**
 2. **Orange County Airport Commission**
 3. **Orange County Board of Supervisors**
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JWA seeks public input for the above processes through the following methods:

Public Input Methods	Planning Process(es) that use each Method
A. Public Comment – In-person at Airport Commission and /or Board of Supervisors meeting	# 1, 2, 3
B. Public Comment – via Email	# 1, 3

3. Identification of and Focused Outreach to Affected Communities

See the Community Statistics section of JWA’s Title VI Plan for a detailed discussion of Affected Communities.

The specific steps JWA will take to communicate with, inform, educate, consult, or solicit input from, and expand opportunities for engagement with each Affected Community,⁴ are provided below.

⁴ “Affected communities” means any readily identifiable group potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

Affected Community	Key Community Reps. (CBOs, leaders, etc.)	Focused Outreach Steps
i. Orange County and JWA's Catchment Area	Community groups, business groups, city government leaders.	<p>a. Notices at community centers and other public places as indicated below.</p> <p>b. Social media campaign.</p> <p>c. Email campaign to disability groups, language-based organizations, minority and women business associations, other business groups, and city government leaders.</p>
ii. Community Immediately Surrounding Airport	Community groups, business groups, city government leaders.	<p>a. Notices at the JWA Administration Building and Terminal Administrative Offices.</p> <p>b. Social media campaign.</p> <p>c. Email campaign to disability groups, language-based organizations, minority and women business associations, other business groups, and city government leaders.</p>
iii. Runways 2/20 L/R Approaches & Departures	Community groups, business groups, city government leaders.	<p>a. Notices at community centers in:</p> <ul style="list-style-type: none"> • Costa Mesa (Costa Mesa Senior Center) • Newport Beach (Peter and Mary Muth Interpretive Center) • Santa Ana (Delhi Center) • Irvine (Harvard Community Center) <p>b. Notices at Costa Mesa and Newport Beach City Halls.</p> <p>c. Social media campaign.</p> <p>d. Email campaign to disability groups, language-based organizations, minority and women business associations, other business groups, and city government leaders.</p>
iv. North County Flight Paths	Community groups, business groups, city government leaders.	<p>a. Notices at community centers in:</p> <ul style="list-style-type: none"> • Fullerton (Fullerton Community Center) • Westminster (Westminster Community Center) <p>b. Social media campaign.</p> <p>c. Email campaign to disability groups, language-based organizations, minority and women business associations, other business groups, and city government leaders.</p>
v. South County Flight Paths	Community groups, business groups, city government leaders.	<p>a. Notices at community centers in:</p> <ul style="list-style-type: none"> • Irvine (Las Lomas Community Center) • San Juan Capistrano (San Juan Capistrano Community Center) <p>b. Social media campaign.</p> <p>c. Email campaign to disability groups, language-based organizations, minority and women business associations, other business groups, and city government leaders.</p>

4. Effective Communication

JWA will ensure that public engagement is effective, meaningful, and free of linguistic, economic, historical, and cultural barriers to participation. Every effort will be taken to ensure clear, plain, and effective communication with Affected Communities, including materials in accessible formats for persons with disabilities and in languages other than English. See the LEP section of JWA’s Title VI Plan.

5. Communication Platforms

Diverse communication platforms will be utilized to effectively reach the broadest audience. We will use the following platforms to communicate project details, our nondiscrimination obligations, and contact information for the public to share project or operational feedback with our office and the FAA.

Social Media, Monitors, and Other Communication Platforms

1 X; formerly known as Twitter (Social Media)

2 Facebook; Meta (Social Media)

3 Instagram; Meta (Social Media)

4 LinkedIn (Social Media)

5 Agency Website (Other)

6 Social Media Monitoring Program

7 Media Monitoring Program

8 Email (Other)

6. Records

This section includes the procedures JWA will follow to document our outreach efforts. Records for steps taken to provide outreach to Affected Communities will be maintained in the following locations:

Website, In-person, and Other Storage Methods

1 JWA Administration Building – 3160 Airway Ave, Costa Mesa, CA 92626

2 <https://www.ocair.com/about/administration/title-vi/>

Records will be kept for community input. The records will document how JWA considered, weighed, and incorporated input received. The records will include justifications for any decisions contrary to community feedback. The records will be stored in the following locations:

Website, In-person, and Other Storage Methods

1 JWA Administration Building – 3160 Airway Ave, Costa Mesa, CA 92626

2 <https://www.ocair.com/about/administration/title-vi/>

Records for demographics of participants will also be kept. Requested demographic information will include race, national origin, sexual orientation, gender identity, creed, age, disability, languages spoken, and community membership.⁵ Demographic information will be requested by the following methods:

Demographic Information Collection Methods

1 Orange County Airport Commission Meeting – Participant Voluntary Demographic Survey

CPP records will be made available to the public using the same methods for other information outlined within this plan.

7. Reporting Outcomes

Within 30 days of the end of each federal fiscal year (“FFY”), JWA will create a CPP Report for that current FY. The report will summarize efforts taken under this CPP in a narrative statement describing:

1. The specific steps taken to produce meaningful engagement with Affected Communities that FFY,
2. The results of those efforts for that FFY, and
3. How the Affected Communities’ comments and views are or will be incorporated into the decision-making process.

The CPP Reports will be included with JWA’s Title VI Plan for every triennial update of the Title VI Plan. If no current Title VI Plan exists, the CPP Reports will be added to its Title VI Assessment for each grant.

⁵ This information is solicited to demonstrate compliance with Title VI and related requirements. See 49 CFR § 21.9(b); 49 U.S.C. § 47123; 28 CFR § 42.406; and FAA Order 1400.11.